



Job Title	EYFS Lead Teacher
Date	April 2024
Department	Coram House
Reports to	Head of Coram House/Deputy Head of Coram House
Responsible for	EYFS Team and the Reception Class

Purpose of the Role

The EYFS Lead Teacher, under the direction of the Head, will take lead responsibility of the Early Years Foundation Stage to support, be held accountable for, develop and lead the EYFS team to secure high-quality teaching and high standards of learning and achievement for all pupils in the Foundation Stage.

Departmental Information

Coram House pursues high academic and pastoral standards for children placing importance on individualised teaching and learning. The curriculum gives great breadth and supports all learners. Children are taught in mixed ability classes and are able to recognise and understand their targets and areas for development. We are passionate about extending our children's learning opportunities outside the classroom and through enrichment.

Coram House includes the Nursery as part of the EYFS. It is made up of a team of TAs, HLTAs, support and teaching staff.

The School welcomes members of staff of high professional standard and shares the responsibility with each member of staff for continual review and development of expertise. All members of staff make a valuable contribution to the School's development and, therefore, to the progress of all pupils.

Main tasks and responsibilities

- Help promote and safeguard the welfare of all EYFS pupils.
- Fulfill the professional responsibilities of a teacher.
- Meet the expectations set out in the teachers' standards.
- Lead a team of Nursery teacher, Nursery manager, TAs and EYFS practitioners.
- Secure high-quality teaching, effective use of resources (including IT), improved standards of learning and achievement for all.

- Support the social and emotional development of pupils.
- Ensure that a high standard of care and good order is maintained.
- Build and maintain strong partnership working with parents to enable pupil's needs and potential to be met.
- Be part of Coram House Senior Leadership Team; positively support the aims and ethos of the School as identified by the headteacher and deputy headteacher.
- Help formulate the aims and objectives of the Foundation Stage/Early years and policies for their implementation.
- Ensure the EYFS is compliant and act quickly on any statutory changes to the EYFSP.
- Have a secure understanding of how well the EYFS is being delivered and the impact on pupils' achievement and progress and use this understanding to feed into the EYFS development plan.
- Be responsible for the QA of the EYFS.
- Support the headteacher in the performance management of staff as well as the Supervision cycle within the EYFS.
- Organise and lead INSET and workshops/information evenings for colleagues, parent/carer as appropriate.
- Be responsible for the assessment, recording and reporting cycle within the EYFS.
- Ensure continuity and progression m between the phases in Nursery as well as transition into Year 1.

Person Specification

Educational Attainment

- Qualified Teacher Status.

Essential Experience, Knowledge and Skills

- A strong regard for pupil safety and well-being.
- Teaching experience in EYFS.
- Successful, experience of EYFS leadership.
- A positive approach to working with children and the ability to motivate, inspire and build rapport.
- Interpersonal skills to build relationships with all stakeholders.
- Excellent team working skills.
- Creative ability.
- Patience.
- A flexible approach to work.
- Organisational skills.
- A professional attitude to work.
- High standards

Desirable Experience, Knowledge and Skills

- Forest School training or experience.
- Knowledge of Read, Write, Ink.
- Track record of CPD.
- High level of confidence in the use of technology.
- Good level of general computer literacy.
- A strong work ethic.
- Self-discipline.

Ackworth School is committed to safeguarding and promoting the welfare of children and young people as well as providing a safe and healthy workplace for employees. Ackworth school is an equal opportunities employer supporting the principles of diversity, inclusion and equity. All staff and volunteers are therefore expected to behave in such a way that supports these commitments.

Job descriptions may be subject to review from time to time and can be altered or amended to meet the changing requirements of the School. They are not designed to limit the extent of the role but instead to outline the main tasks and responsibilities.