

Job Title	Teacher of French and Spanish
Date	June 2025
Department	MFL
Reports to	Head of MFL
Responsible for	Teaching from KS3 to KS5 (Also Year 6)

Purpose of the Role

The successful applicant must be able to teach Spanish at all levels, from Year 6 to Year 13 and French to KS4. They must also be able to prepare pupils for Oxbridge entrance. Our pupils are entered for Edexcel GCSE and A-level. The successful applicant would have a strong knowledge of the new GCSE and a genuine interest in keeping up with new developments and new approaches to teaching in MFL.

Departmental Information

The Modern Languages Department teaches Spanish and French. At GCSE pupils are encouraged to study at least one modern foreign language and some choose to study two. Spanish is offered at A level and French is offered dependent on demand. We run a programme of trips to French and Spanish speaking countries on a rotational basis.

Within the department, teachers work closely together and collaborate on ways to improve learning. We strive to develop independence and intellectual curiosity in our pupils.

All staff are encouraged to continue professional development via internal and external courses.

Main tasks and responsibilities

Teaching and Learning

- Support the implementation of the subject curriculum, and to be accountable for the development and delivery of all subjects or areas with the department.
- Be aware of the school's SEN policy and take responsibility for delivering its day to day provision within the department. Be responsible for accessing all information related to students with SEN via the SEN register and meetings with the SEN staff.
- Strive towards achieving outstanding academic attainment and progress in both Spanish and French.
- Support the creation and maintenance of an environment which promotes and secures good teaching, effective learning, and high standards of achievement and behaviour.
- Utilise systems for monitoring and evaluating pupils' work, including both internal/external assessment procedures.

- Make full professional use of analysis information and evaluate performance data.
- Engage with and support the thriving extracurricular life of the department, allowing students to engage with languages beyond the curriculum in ways that engage, excite and foster a love for the subject.
- Ensure that innovative and appropriate approaches to learning are made available to students with specific learning needs.
- Embrace the use of new EdTech such as iPads, Showbie, Teams, etc. within the department in line with whole-school policies.

Resources

- Help to ensure that the department and classroom environment meets the needs of pupils, the curriculum and the requirements of health and safety regulations.
- Contribute to departmental displays with examples of pupil work to help further promote languages.

Liaison and information

- Represent the department in liaison with senior colleagues, parents, other schools and other internal/external parties, such as Coram House, demonstrating effective communication and consultation as appropriate.
- Co-operate with other departments to ensure a sharing and effective use of resources to the benefit of the school and our pupils.
- Provide information to the Head, parents, colleagues and other groups about the work of the department and the progress of pupils.
- Promote and safeguard the welfare of children and young people.
- Ensure the maintenance of accurate and up-to-date information concerning the department, including on ISAMS.

Person Specification

Educational Attainment

- A good first degree from a recognised university in Spanish and French.
- Recognised teaching qualification, such as PGCE or equivalent.
- A post-graduate qualification in a related subject (desirable).

Experience, Knowledge and Skills

Essential

- Involvement in extra-curricular activities.
- A track record of excellence in the classroom with evidence of good results.
- The ability to work well in a team and one who strives for excellence and leads by example.
- Good spoken and written English.
- Ability to communicate easily, both orally and in writing to a variety of audiences including pupils, parents and colleagues.
- Ability to work under pressure.
- Excellent and effective classroom management skills.

- Be organised and self-motivated, with a proven record for meeting deadlines and targets.
- Able to perform well and remain professional whilst under pressure.
- Display a smart and professional appearance, representing the school in a positive manner.
- Have empathy for the Quaker values of the school.
- Ability to maintain confidentiality.

Desirable

- Awareness of safeguarding requirements, in particular an understanding of good practice within a school that has boarding.
- Ability to teach EA.L
- High level of IT literacy.
- Appreciate the needs of a boarding school.
- Experience of managing change and improvement.
- Evidence of the use of current and emerging technologies.
- Demonstrate evidence of structured continuous professional development.
- A track record of engagement in a range of extra-curricular activities.

Ackworth School is committed to safeguarding and promoting the welfare of children and young people. All staff and volunteers are therefore expected to behave in such a way that supports this commitment. All staff are required to understand and adhere to the Schools Health and Safety policies.

Job descriptions may be subject to review from time to time and can be altered or amended to meet the changing requirements of the school. They are not designed to limit the extent of the role but instead to outline the main tasks and responsibilities.