

Job Title	Teaching Assistant
Date	September 2026
Department	Coram House, Ackworth School
Line management	NA
Reports to	Coram SEND Lead
Responsible for	Supporting teaching, learning and pupil development across Coram House or working 1:1 with an allocated pupil
Location	Ackworth School
Salary Information	£19,705.95

Purpose of the Role

The Teaching Assistant supports the delivery of **high-quality teaching and learning** within Coram House, working closely with class teachers to ensure that all pupils are able to access the curriculum, feel supported and make strong progress.

The role is central to promoting **engagement, independence and wellbeing**, helping pupils to develop academically, socially and emotionally within a nurturing and inclusive environment. The Teaching Assistant contributes to a calm, purposeful classroom culture and supports pupils to become confident, resilient learners.

We are seeking a number of Teaching Assistants to join us in September 2026. Some of these will be dedicated to work with specific students in line with their EHCP, others will support a wider range of students across Coram House.

Departmental Information

Coram House is the prep school within Ackworth, offering a broad and engaging curriculum underpinned by high academic and pastoral expectations. Teaching is characterised by **inclusive practice, individualised support and strong relationships**, ensuring that all pupils are both challenged and supported.

Staff work collaboratively, reflecting on and improving practice to ensure pupils receive a rich educational experience both inside and beyond the classroom.

Main tasks and responsibilities

Supporting Teaching and Learning

- Work alongside the teacher to support high-quality classroom practice and ensure pupils remain engaged in learning.
- Deliver small-group and 1:1 support, adapting activities to meet individual needs.
- Support pupils in developing key skills in literacy, numeracy and communication.
- Use questioning, prompting and scaffolding to promote independent learning.
- Provide feedback to the teacher on pupil understanding and progress.

Pupil Development and Wellbeing

- Support the social and emotional development of pupils, helping them to build confidence, resilience and positive relationships.
- Promote positive behaviour, working with the teacher to implement consistent expectations and routines.
- Provide pastoral support, including responding to pupils who may be upset, anxious or require reassurance.
- Ensure pupils feel safe, valued and included in all aspects of school life.

Supporting Inclusion and Engagement

- Help adapt learning to ensure all pupils, including those with additional needs, can access the curriculum.
- Encourage participation and engagement for all learners, including those who may find learning or social interaction challenging.
- Support pupils in developing independence while offering appropriate guidance and reassurance.

Classroom Organisation and Resources

- Assist with the preparation and organisation of learning materials and classroom resources.
- Support the creation of a well-organised, stimulating learning environment, including displays of pupils' work.
- Maintain a safe and orderly classroom environment.

Assessment and Feedback

- Observe pupils and contribute to the teacher's understanding of progress and next steps.
- Provide regular, clear feedback to teachers on engagement, behaviour and learning.
- Support informal assessment activities where appropriate.

Wider School Contribution

- Supervise pupils during break times, transitions and wrap around care.
- Support educational visits, trips and extracurricular activities as required.
- Contribute to the wider life of the school, including clubs or enrichment opportunities where appropriate.

- Demonstrate flexibility, including supporting other classes or covering TA absence when required.

Person Specification

Essential

- Relevant Level 3 qualification or equivalent experience in an educational setting.

Desirable

- Additional training in SEND, literacy, numeracy or child development.
- Supporting students with dyslexia.
- Experience in following and implementing EHCP outcomes.

Experience, Knowledge and Skills

Experience

- Experience working with children in an educational or care setting.
- Supporting pupils' learning and development in a structured environment.
- Experience supporting pupils with additional needs.

Knowledge and Skills

- Understanding of **child development** and learning needs.
- Strong communication and interpersonal skills.
- Ability to build positive relationships with pupils, staff and families.
- Confidence in supporting literacy and numeracy development.
- Ability to follow direction while also using initiative appropriately.

Personal attributes

- Patient, calm and supportive.
- Positive, flexible and solution-focused.
- Strong team player who contributes to a collaborative environment.
- Committed to supporting all pupils to succeed.
- Aligned to Ackworth's **Quaker ethos and inclusive values**.

Safeguarding, Health & Safety and Equalities

Ackworth School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. The

postholder must follow Keeping Children Safe in Education (KCSIE), the school's Safeguarding, Health & Safety, Data Protection and Equalities policies, and complete all required training and checks.

Notes

This job description outlines the main duties and responsibilities and is not exhaustive. Duties may be amended to reflect evolving needs of the school and Teaching & Learning strategy. Job descriptions may be subject to review from time to time and can be altered or amended to meet the changing requirements of the School. They are not designed to limit the extent of the role but instead to outline the main tasks and responsibilities.